

Food Vendor Requirements

- Vendor fee is \$100 per date. Vendor cancellations within 5 business days of event will not receive a refund of fees.
- All food vendors must provide \$1M Certificate of Liability (showing proof of workman's compensation*), including listing Florence County (180 N. Irby St, Florence, SC 29501) as an "Additional Insured" for the day of the event.
- All food vendors must submit a menu listing items available for sale. Menu prices must be submitted with application and must be listed prominently at your booth at all times. Vendors may not change prices without Florence County approval.
- **Wildlife Winterfest only:** Vendor set-up begins at 3PM and vendors must be ready for business by 5PM. Vehicles will not be allowed to enter the Environmental Discovery Center yard after 4:30PM; Please plan accordingly for set-up.
- **Lights 4 Paws:** Vendor set-up begins at 3PM and vendors must be ready for business by 5:30PM. Vehicles will not be allowed to enter the Environmental Discovery Center yard after 5PM; Please plan accordingly for set-up.
- Vendors must remain open and sales ready until 8PM. We ask that vendors do not attempt to move their vehicle until patrons have dispersed from the Environmental Discovery Center yard.
- To keep the market diverse, please note certain categories may be closed out once our limit is reached.
- Please email completed forms to Jennifer Majors @jmajors@florenceco.org.

* Vendors with fewer than three employees must complete a Statement of Independent Contractor.